

## SUPPLY CHAIN MANAGEMENT POLICY FOR THE MONTH OF AUGUST 2016

### IMPLEMENTATION OF SUPPLY CHAIN AMANAGEMENT POLICY 2015/16

S 6.3 of the Supply chain management Policy” The Accounting Officer must, within 10 working days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the executive committee”

S 6.4 of the Supply Chain Management Policy” The reports must be made public in accordance with section 21A of the Municipal Systems Act”.

1. Adoption of SCM Policy  
The Council has adopted an SCM policy in terms of SCM regulation 3
2. Staff Employed In SCM unit  
The unit comprise of six filled posts.
3. Job descriptions  
The posts has job descriptions
4. Implementation Plan for SCM  
Detailed Procurement Plan has been developed.
5. Needs assessment.  
Necessary needs assessment undertaken before each acquisition through user Dept.
6. Performance of Vendors  
Performance of vendors performed regularly by the Contract management officer in consultation with the user department.
7. Monitoring of SCM Policy  
SCM processes are independently monitored to ensure the SCM policy is followed and desired objectives are achieved
8. Threshold values  
Threshold values contained in the SCM Policy are aligned with the values stipulated in regulation 12.
9. Municipal bid documents  
Municipal bid documents include evaluation criteria for use by the bid evaluation and adjudication committees.
10. Code of Conduct  
All SCM Officials and Bid committee members have signed a Code of Conduct.
11. Invitations for bids.  
All invitations for bids above R30 000 are advertised for at least 7 days on the website and official notice board (reg 18(a)).
12. In addition, all invitations for competitive bids are publically advertised

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All invitations for competitive bids are publically advertised in newspapers commonly circulating locally (reg 22(1))

13. Training strategy for SCM practitioners

- Training strategy for SCM practitioners has been developed through corporate Services.
- Some SCM officials have completed a minimum requirement level while some are still waiting for the results from the University of Pretoria (MFMP).
- Some officials in Budget and Treasury (Including SCM Officials) are waiting for the results from Wits University on CPMD additional Modules.

14. Bid Specification Committee.

Bid Specification Committee membership comply with regulation 27.

15. Bid Evaluation Committee

Bid Evaluation Committee membership comply with regulation 28.

16. Bid Adjudication Committee membership comply with regulation 29

Bid Adjudication Committee membership comply with regulation 29

17. Regulation 29(4), which stipulates that a member of a bid evaluation committee or an advisor may not be a member of a bid adjudication committee

Regulation 29(4), which stipulates that a member of a bid evaluation committee or an advisor may not be a member of a bid adjudication committee, has never been breached.

18. Circular 82 approved by council and implemented.